

Report for: Corporate Committee – 21 July 2022

Title: Corporate Committee Member Skills Matrix

Report authorised by: Assistant Director of Corporate Governance

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Ward(s) affected: N/A

**Report for Key/
Non Key Decision:** Non Key Decision

1. Describe the issue under consideration

1.1 Following the recent member training on 5 July 2022 and requirements set out in the publication of the Audit Committee – Practical Guidance for Local Authorities and Police 2018 in May 2018, this report seeks feedback from members of the committee and its training needs. This information will be used to specify the training needs of the committee to allow the Corporate Committee to fulfil its remit.

2. Cabinet member introduction

2.1 Not applicable.

3. Recommendations

Corporate Committee is asked:

3.1 To note the contents of this report.

3.2 That members of the committee complete the skills matrix online using a link that will be sent separately by Democratic Services. The link will mirror the areas set out on the skills matrix attached to this report. Members are asked to complete the skills matrix by 31 August 2022.

4. Reasons for decision

4.1 The Corporate Committee's responsibility are set out under Part Three, Section B, Responsibility for functions: Full Council & Non-Executive Bodies of the constitution. To maintain the effectiveness of the Committee, members of the committee are asked to provide feedback on their training needs as part of continuous development of committee members.

5. Alternative options considered

5.1 Not applicable.

6. Background information

- 6.1 The information in this report has been compiled from information held within Audit & Risk Management.

7. Contribution to strategic outcomes

- 7.1 An effective Corporate Committee will contribute to the creation of a positive culture and good governance.

8. Statutory Officers comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities)

8.1 Finance and Procurement

There are no immediate financial comments arising from this report. Following completion of the assessment, members of the Committee may receive training, which if procured from an external provider, will result in a small cost to the authority that will be met from the existing members' training budget.

8.2 Legal

The Council's Head of Legal Services has been consulted in the preparation of this report and has no comments.

8.3 Equality

The Council has a public sector equality duty under the Equality Act (2010) to have due regard to:

- tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
- advance equality of opportunity between people who share those protected characteristics and people who do not;
- foster good relations between people who share those characteristics and people who do not.

9. Use of Appendices

Appendix A - Skills Matrix for Corporate Committee Members

10. Local Government (Access to Information) Act 1985

Not applicable.